

Microsoft Retail Management System Store Operations

Feature Summary

Supported Hardware

- Any PC running Microsoft Windows® 98SE, Windows 2000, Windows NT SP5, Windows Me or Windows XP
- Support for Popular OPOS Printers, Scanners, Scales, Line displays and Cash Drawers
- Support for Windows Printers, Keyboard Wedge Mag Card Readers and PC/PS-2 Keyboards

Point-Of-Sale Capabilities

- Customizable, Resizable Transaction Screen
- Graphical User Interface
- Customize POS Buttons for Web-based Application Shortcuts
- Multi-media Advertisements
- Electronic Receipt on Net Display
- Online Access to the Internet
- Unlimited Line Item Entry
- Automatically Look Up Price (sales, quantity discount, promotional)
- Automatically Compute Tax
- Look Up Quantity and Item Attribute
- Display Item Picture
- Show Item Extended Description and Sub descriptions
- Select Shipping Carrier and Calculate Shipping Charges by Weight/Value
- Multi-Tender (i.e., cash, check, credit card)
- Accept Food Stamps
- Print Check Validation Endorsement
- Sell and Redeem Vouchers/Gift Certificates/Gift Cards
- Place Transaction On Hold and Recall
- Perform Post-Voids
- Process Returns
- Perform Online Credit Authorizations Using ICVerify or PC-Charge
- User-Definable Keyboard-Shortcut Macros
- Online Help
- Support Mix and Match Pricing Structure
- Discount Entire Sale or Selected Item At Time of Sale
- Add Customer Account
- Access Customer Info (i.e., total sales, number of visits, last visit date)
- Issue Store Credit
- Receive Payment(s) for Individual Invoices

- Process Deposits on Orders
- Search by Customer Ship To Addresses
- Create and Process Layaway, Back Orders, Work Orders and Sales Quotes
- Credit Items Sold to Selected Sales Reps
- Calendar Event Planner and Reminder
- Built-in Time Clock
- Daily Sales Graph
- User-Defined Reminder Messages
- View and Print Journals from any Register
- Preview, Search and Print Journals by Register, Batch and/or Receipt Number
- Print X, Z and ZZ Reports
- Print Receipt, Invoice and Pick Ticket with Logos/Graphics
- Print Kit Components on Receipt

Internet Applications

- Net Display Channels (Broadcast Pre-Selected Websites, Web pages and Ads)
- Custom POS Buttons (On-Screen Shortcuts to Websites, Software Packages and Application Tools)
- E-Receipts

Inventory Types

- Standard
- Service
- Assembly (bill of material)
- Serialized (up to 3 serial numbers)
- Matrix (apparel)
- Lot Matrix Kit
- Weight (tare, actual)
- Gasoline
- Tag Along
- Parent/Child
- Voucher (Gift Card/Gift Certificate)

Inventory Control and Tracking

- Track and Manage All Inventory Types
- Organize and Modify Assembly, Matrix and Lot Matrix Items Using Easy-To-Use Spread Sheets
- Look Up and Modify Matrix Items by Specific Attribute Info (i.e., size, color)
- Automatically Calculate Inventory Replenishment Based on Restock Level or Quantity Sold
- Support Multiple Suppliers for Each Item

- Define Master Pack Quantity for Ordering
- Assign Item Substitutes
- Support Up to Three Serial Numbers per Item
- Unlimited Item Aliases
- Support Parent and Child Quantity
- Attach Special Notes and Reminder to Specific Item
- Generate Purchase Orders
- Receive Shipment
- Transfer Inventory In/Out
- Design Graphical Labels
- Print Bar Code Labels
- Process External File (data collection unit)
- Store and Track Offline Inventory (items not for sale)
- Customize and Use Reason Codes

Pricing, Sales and Promotions

- Set Up Mix and Match Pricing Structure
- "Buy X, Get Y" Discount Capability
- Lot Pricing (single, six pack, case, etc.)
- Gasoline Pricing (to 3 decimal positions)
- Multiple Price Levels/Customer (price break tables)
- Discount From Retail
- Mark Up From Cost
- Set Profit Margin
- Discount by Dollar Amount
- Assign Sub-Total Amount
- Set Percent of Discount
- Put Items on Sale/Promotion
- Set Up Weekly Sales Schedules
- Multiple Sales Tax (GST, PST, etc.)
- Multiple Tax Rate Tables (percent, base, cap)
- Support Euro and Value Added Taxation
- Define Sales Commission Schedule
- Return In Local Currency

Advanced Security Options

- Built-In Security System for both Manager and POS programs
- Every menu and field can be protected based on cashier's security level. Data fields

can be hidden, view-only or editable.

- Set Cashier Floor Limit
- Set Cashier Return Limit
- Assign Log On Password
- Grant or Deny Cashier Permissions to:
 - Enter Opening or Closing Amounts
 - Change Price at Point-of-Sale
 - Change Tax Amount at Point-of-Sale
 - Allow No Sales (open drawer)
 - Allow Pay Outs
 - Allow Item Cost Display
 - Allow Editing of Time Clock Entries
 - Allow Cashier to View Others' Time Clock Entries
 - Allow Generation of X Reports
 - Hold Transaction (suspending or stacking)
 - Blind Closeout
 - View Sales Journal
 - View Sales Graph
 - Sign On Before Each Transaction
 - Allow New Customers at POS
 - Allow Customer Account Modification
 - Allow Deletion of Customers and Items
 - Allow Item Information Modification
 - Enable Global Customers for Multi-Store
 - Require Serial Number
 - Allow POS Serial Number Creation
 - Show Customer Addresses at POS

Wizards

- Assistant to facilitate large changes to the database
- New Item Wizard to quickly add inventory to the database
- Label Wizard to design and print labels

Customizable Active Reports

- Incorporate Company Logo

- Sort and Group Report Data Directly on Print Preview Screen
- Filter Data Attribute Information
- Adjust Report Header/Columns On-Screen
- Access Detailed Database Information Directly from Report Preview
- Quickly Drill-Down from Summary Reports to More Detailed Reports
- Memorize Report Settings

The Highly Customizable Standard Reports Are:

- Customer List
- Accounts Receivable Aging
- Account Activities
- Summary Daily Sales
- Sales Rep and Cashier Daily Sales
- Supplier Daily Sales
- Register Daily Sales
- Department and Category Daily Sales
- Summary Daily Tax Collected
- Detailed Sales
- Detailed Tax Collected
- Commission
- Cashier Log
- Register Analysis
- Department Sales/Cost
- Top Sales Reps and Cashiers
- Top Customers
- Top Suppliers
- Top Items
- Top Departments and Categories
- Regional Sales
- Item Price and Quantity Lists
- Item Value List
- Item Reorder List
- Item Movement Report
- Offline Inventory List
- Serial Number List
- Supplier List
- Alias and Substitute Lists
- Work Order Summary and Detailed Lists
- Back Order Summary and Detailed Lists
- Quote Summary and Detailed Lists

- **Vouchers Summary and Detailed Lists**
- **Purchase Orders**
- **Inventory Transfers In/Out**
- **Open Layaways Report**
- **Layaway Expiration Report**
- **Graphs (Numerical/Graphical Format)**
- **Filter and Export Options**

Customer Management and Marketing

- **Search by Account Number, Name, Company, Address, Phone/Fax Number, E-mail Address and Ship To Information**
- **Define Different Account Types (i.e. Revolving)**
- **Set Default Account Type for New Customers**
- **Aged Receivables Option**
- **Look Up, Adjust and Track Invoices for Specific Customer Account**
- **Track Purchases By Date, Price and Amount**
- **Apply Finance Charges on Accounts**
- **Bill Payments for Net Terms**
- **Place Limits on Customer Purchases for Given Time Period**
- **15 User-Defined Fields for Customer Information (i.e., Birth-Date, Driver's License Number, Resale Permit Number)**
- **Create Customer Accounts at the POS**
- **Define Multiple Shipping Addresses Per Customer**
- **Print Customer Statements**
- **Reprint Statement for Selected Customer**
- **Generate Mailing List**
- **Print Accounts Receivable Aging Report**
- **Print Account Activities Report**
- **Access and/or Modify Detailed Customer Data Directly from Active Reports**

Employee Management

- **Track and Manage Employee Information**
- **Set Up Sales Rep Commission Structure**
- **Assign Security Levels to Grant Specified Access Privileges**
- **Send Messages to Cashiers**
- **Generate Time Card Report**
- **Edit Time Clock Entries**
- **Generate Cashier Log Report**

Interface with Other Accounting Software

- **Microsoft Business Solutions–Great Plains**
- **Microsoft Business Solutions Small Business Manager**
- **M.Y.O.B.**
- **Peachtree Accounting for Windows**
- **QuickBooks for Windows**